



# Streamlining UST Inspections

- Goal :
  - Standardized Inspections
  - Eliminate Rewrite
  - Prevent File Loss
  - Simplify the Inspection Process

- Personal Digital Assistant (PDA)
- 5 Step Process
  - 1. Select Facility

Select

- Personal Digital Assistant (PDA)
- 5 Step Process
  - 1. Select Facility
  - 2. Schedule



# ■ Personal Digital Assistant (PDA)

## ■ 5 Step Process

- 1. Select Facility
- 2. Schedule
- 3. Inspect



# ■ Personal Digital Assistant (PDA)

## ■ 5 Step Process

- 1. Select Facility
- 2. Schedule
- 3. Inspect
- 4. Provide Deficiency Letter



# ■ Personal Digital Assistant (PDA)

## ■ 5 Step Process

- 1. Select Facility
- 2. Schedule
- 3. Inspect
- 4. Provide Deficiency Letter
- 5. Synchronize



Activity - [UST Activity]

Action Field Record Query Window Help

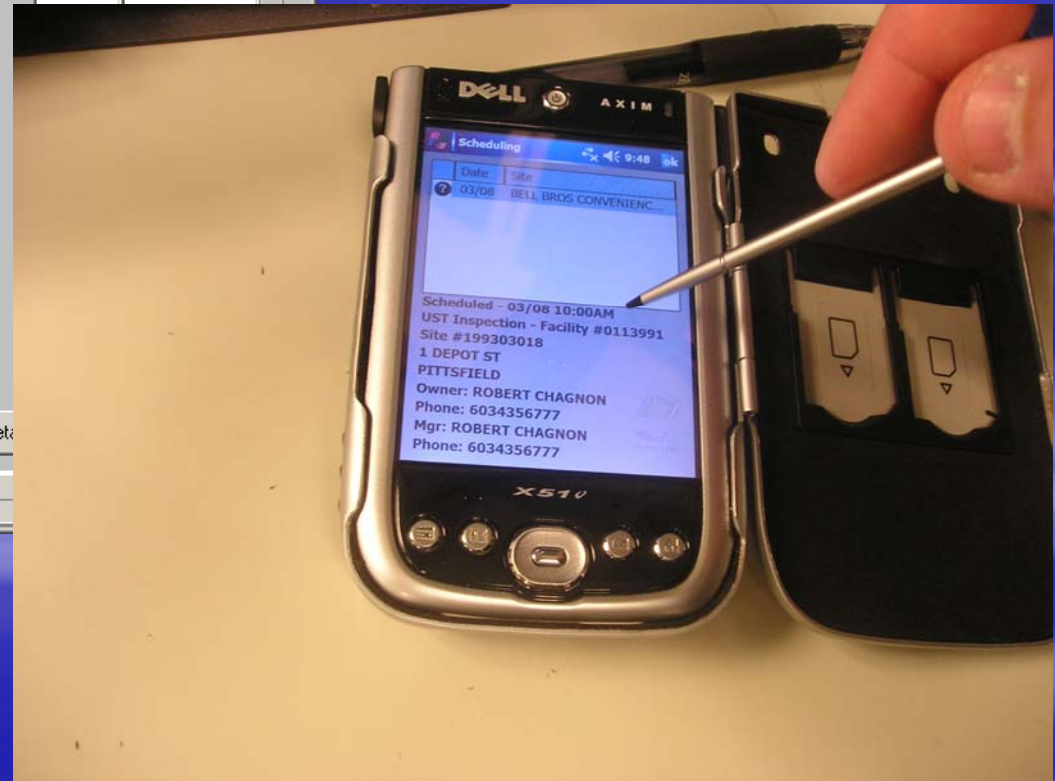
### UST Activities List

Facility Id: 0113627    Master Id: 4258    Name: WENTWORTH BY THE SEA MARINA    Street: 116 MORGANS WAY    City: NEW CASTLE

Action						Response	
Activity Code	Enforcement Number	Activity Date	Staff	Sub. Comp	Deadline	Response Code	Response Date
PCI		04-FEB-2008	SWHEELLOCK				
CIRM		14-APR-2006	SWHEELLOCK	Y			
CIN		07-DEC-2005	SWHEELLOCK	N	19-JAN-2006	CDS	04-APR-2006
VCORRES		27-MAR-2001	DMJ				
VINSPECT		26-AUG-1996	KK				
VCONTACT		19-APR-1996	HDM				
CFR		06-DEC-1995	TBEAULIEU				
CI		15-SEP-1995	TBEAULIEU		15-OCT-1995		
VFEE		13-JAN-1995	PCKV				
VNOTIF		13-JAN-1995	PCKV				

Record: 1/10    <OSC> <DBG>

# UST Facility Information



## Synchronize to PDA





# UST Inspector Contacts Owner to Schedule Inspection



# Inspector Adds Schedule to PDA or Database

UST Inspector 2:06 ok

SWHEELOCK

Jan 10, 2006

January 2006

S	M	T	W	T	F	S
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Today: 1/10/2006

MANCHESTER

Owner: MANCHESTER

Phone:

Mgr: JEFF KNIGHT

Phone: 6038832000

STATION  
HOPPIN...  
112632

517 LINCOLN ST

SETUP



# No Paper Files Carried to Site



# Electronic Checklist





# Violations Documented





# Create Letter



- Inspector Returns to Office
- Synchronize PDA
  - UST Data Base
  - EPA SOC Matrix



## ■ Do Over Again

- Inspector Involvement
- Keep it Simple
- Program Developed In-House
- Train In-House OIT
- Remote Connection to Data Base
- Photographs
- GPS Points
- Easy Access to Maintain Letter