

How to Obtain an Illinois EPA Letter of Support for U.S. EPA Brownfields Grants under Subtitle A

Illinois applicants to U.S. EPA for brownfields funding under Subtitle A must submit a letter from the Illinois EPA as part of their Initial Proposal acknowledging that the applicant plans to perform grant activities. This is one of the Threshold Criteria; threshold criteria are all pass/fail. If applying for multiple types of grant program activities, the applicant need only submit one letter.

The strongest letters of support will contain detailed information about the project and demonstrate that the Illinois EPA understands the applicant's goals and has confidence in the applicant's abilities. To obtain such a letter, the applicant will need to provide the following:

- ✓ Type(s) of grants and dollar amount(s) applied for
- ✓ Site(s) name, location, and property owner, including brief history of each site
- ✓ Applicant's relationship to Illinois EPA, if any (Municipal Brownfields Redevelopment grantee, SRP remediation applicant)
- ✓ Proposed use of Subtitle A funds
- ✓ Community need (one paragraph)
- ✓ Leveraging of additional resources (one paragraph)
- ✓ Expected benefits (one paragraph)
- ✓ If proposing cleanup activities, a commitment to enroll in the SRP
- ✓ Any special needs (i.e., request for a property specific determination from U.S. EPA)
- ✓ Any special considerations (i.e., federally designated Empowerment Zone/Enterprise Community, federally designated Renewal Community)

This information should be submitted by November 15, 2002 to:

Heather Nifong
Illinois EPA
1021 North Grand Ave East
Springfield, IL 62794-9276
Fax 217-557-4231
E-mail heather.nifong@epa.state.il.us

Reminder: Initial Proposals must be postmarked or sent via registered or tracked mail to U.S. EPA by December 16, 2002.